

<Date>

«GP_Name»
«GP_Address1»
«GP_Address2»
«GP_Address3», «GP_Address4»
«GP_Postcode»

Dear «GP_Name»,

Re: «Patients_Forename» «Patients_Middlename» «Patients_Surname», DOB:
«DOB», CHIP study number: «Study_Number»

«Patients_Forename» was recruited into The CHIP Study on «Date_of_Randomisation». A copy of the information sheet which was given to «Patients_Forename»'s parents prior to trial entry is enclosed. The parent's consent included agreement to random allocation and to being contacted by researchers at around 12 months from trial entry. I am also enclosing a copy of the letter which has been sent to «Patients_Forename»'s parents following «hisher» discharge home on «Discharge_date».

If the parent(s) are still willing to take part I will fax you two months before making contact with the parents to confirm that «Patients_Forename» is alive, is still registered with you and that there is no reason that you know of why we should not contact «Patients_Forename»'s parents about follow-up.

Non-TBI patients

Nearer the time I will follow-up the fax with a phone call to check that there have been no changes before I contact the parents to make arrangements to send them a questionnaire about resource use.

TBI patients

Nearer the time I will follow-up the fax with a phone call to check that there have been no changes before I contact the parents to make arrangements to send them questionnaires about resource use, the child's overall health status, behaviour and attention.

As many families with young children move addresses several times, to keep track of «Patients_Forename»'s family and to facilitate this we will be asking «Patients_Forename»'s parent(s) for «hisher» NHS number. However we would be very grateful if you would provide this on the reply slip in case they cannot easily find it. Please would you also check that we have the correct contact details.

We will also be registering «Patients_Forename» on the NHS central register for possible later follow-up. «Patients_Forename»'s parents have already given their permission for this.

Please return the reply slip using the enclosed freepost envelope. Alternatively you can fax it on 020 7637 2853, or send an email message to Laura.VanDyck@lshtm.ac.uk.

If you wish, we will send you the results of the study when it is completed – please indicate on the reply slip if this would be of interest to you. If you have any questions about the enclosed, or would like any further information, please do not hesitate to get in touch with me.

With many thanks for your time and assistance.

Yours sincerely

Laura Van Dyck / Korotimi Diallo
Trial Manager

Enc: Reply slip, Copy of letter to parents, Information sheet for parents
Freepost envelope

ISRCTN61735247

tel: 020 7927 2376/2075 fax: 020 7637 2853 www.chip-trial.org.uk

Reply slip

«GP_Name»
«GP_Address1»
«GP_Address2»
«GP_Address3», «GP_Address4»
«GP_Postcode»

**Re: «Patients_Forename» «Patients_Middlename» «Patients_Surname», DOB:
«DOB», CHIP study number: «Study_Number»**

1. I am the GP for above named child

- Yes (go to question 3)
 No (go to question 2)

2. The GP responsible for this child/baby is:

Name: _____

Address: _____

Postcode: _____ Telephone: _____

3. The following parent's home address for «Patients_Forename» is correct/incorrect (please delete as applicable and amend if required).

«Parent_Forename» «Parent_Surname»
«Address_Line1»
«Address_Line2»
«Address_Line3», «Address_Line4»
«Postcode»

4. «Patients_Forename»'s NHS number is: «NHS_number»

5. I would like to receive a copy of the CHIP newsletter Yes No

6. I would like to receive a copy of the CHIP Trial results when available
Yes No

Thank you. Please now return this reply slip in the FREEPOST envelope provided to:

*The CHIP Trial Data Co-ordinating Centre, Medical Statistics Unit
London School of Hygiene and Tropical Medicine
FREEPOST, Keppel Street, LONDON*